



EARTH
SCIENCES
2024

Carleton University Earth Sciences/Sports Camp 2024 Jobs

Are you looking for a short-term job (4 weeks) in Ottawa this summer? Are you interested in using your geoscience knowledge to gain Science Communication skills and experience doing educational outreach? Do you have experience working with kids in a summer camp setting? Then we are looking for you!

- 3 positions are available for the summer of 2024 from July 16 to August 12 (~4 weeks) for Earth Sciences/Sports Camps for campers 8 to 12-year old's
- Employment includes 4 days of preparation before camps start, 3 weeks of camp program facilitation, and 1 day for clean-up and debriefing at the end of the summer
- Two groups of 25 campers visit the department each day, one in the morning and another in the afternoon. When not in the department, campers will be having lunch and engaging in sports programming under the supervision of Athletics Summer Camp staff.
- Each day of the week will focus on a different Earth Science topic, including rocks and minerals, fossils and dinosaurs, earthquakes, volcanoes and a field trip to Hogs Back Falls.

Earth Science camp will include lots of active investigation, in our departmental labs, and the surrounding outdoor environment.

Please visit <https://athletics.carleton.ca/cu-camps/ravens-earth-sciences-sport-camp/> to view camp description.

****Successful applicants will be required to undergo a Police Records Check***

If you have any questions please send an email to Beth McLarty Halfkenny, Outreach Coordinator, Earth Sciences Department at beth.mclartyhalfkenny@carleton.ca



Earth Sciences Summer Camp Program Manager:

The Camp Earth Sciences (ES) Program Manager is responsible for the daily activities of the camp program.

- This position is for roughly 4 weeks; July 16 to August 12
- Rate of pay \$18.72 per hour (+4% vacation pay)
- Expected hours of work per day are 8:00am until 4:00pm with a lunch break

Duties will include prior to camp: (under supervision of the Outreach Coordinator)

- revise/design, prepare and organize camp activities, hand-outs, equipment and any other required materials
- prepare daily theme and activity introductions (power points/presentations)
- prepare additional activities, including websites to investigate, videos, etc.

During camp weeks:

- direct and manage Camp Assistants in their duties, ensure activity materials are ready each day
- welcome campers, introduce and explain daily themes and activities to campers
- direct and assist with clean-up of camp activities each day
- ensure next day's activities are ready to go at the end of each day
- with the help of the Camp Assistants, guide campers through the activities and investigations

Following Camp:

- assist with clean-up of camp materials and placing in storage
- assist with debrief with Program Assistants for ways to improve camp next year

The Camp Manager will be responsible for supervision and safety of campers to keep them on task and help direct the work of the Camp Assistants and Athletics Counsellors.

Earth Sciences Summer Camp Program Assistant (2 positions available):

Camp Earth Sciences (ES) Program Assistants will assist the Camp Program Manager with duties related to the operation of the Earth Sciences/Sports summer camp.

- The position is for roughly 4 weeks; July 16 to August 12
- Rate of pay \$17.68 per hour (+4% vacation pay).
- Expected hours of work per day are 8:00am until 4:00pm with lunch break

Duties will include:

- assist the Camp Manager to plan, prepare and organize all materials required during prep week
- assist Camp Manager to set up and clean up activity materials each day
- assist campers with activities and investigations
- help to supervise campers to ensure safety and focus on activities
- help to set-up and clean up activity materials before and after each group, and at the end of the day.



If you would like to apply for any of the Earth Sciences Camp positions, please submit to either the Earth Sciences Main Office or via email at earth.sciences@carleton.ca **by March 10th, 2024**

- 1. A current Resume-*please indicate which position your applying for***
- 2. A cover letter describing your relevant skills and experience and why you want this job.**